



BY-LAWS 2013

ARTICLE I – ORGANIZATION

- 1.01 The name of this organization shall be the Canadian Mennonite Health Assembly (CMHA).
- 1.02 The organization shall carry out its work without purpose of gain for its members and any profit or other accretions shall be used in promoting its objects.
- 1.03 Should the organization cease its operations, the residue of its assets shall be transferred to an organization with similar purpose.

ARTICLE II – PURPOSE

- 2.01 To provide for and encourage the exchange of information which enables members to improve leadership and services in their organizations.
- 2.02 To provide a moral and ethical foundation for the sharing and exchange of ideas on current health related trends and issues.
- 2.03 To work collaboratively with other organizations with similar objectives.

ARTICLE III – MEMBERSHIP

- 3.01 All Canadian health and/or human services organizations owned, operated, or have roots in the Mennonite/Anabaptist faith are eligible for membership.
- 3.02 Mennonites who serve in health and human service organizations, other than those of Mennonite affiliation whether or not those organizations have a Mennonite affiliation, may join as individual registrants.
- 3.03 Memberships other than those described in 1) or 2) will be considered by the Executive Committee, and submitted to the annual meeting of the assembly for ratification.

ARTICLE IV – BUSINESS OF THE ORGANIZATION

- 4.01 Fiscal Year – The fiscal year of the organization is from May 01 to April 30.
- 4.02 Financial – Expenses of the organization shall be covered by conference registration fees or by contributions as may be determined by the Assembly from time to time.
- 4.02 Meeting Notices – Notice of meeting shall be given thirty (30) days prior to the meeting date and shall outline the purpose of the meeting.
- 4.03 Annual General Meeting – The Annual General Meeting of the organization shall be held on such a day and place as determined by the Host Province. The meeting shall be held for the purpose of receiving and ratifying reports and financial statements, election of officers, and the transaction of any other business of the organization.

- 4.04 Special Meetings – A special meeting may be called by the President or the majority of the Executive. A special meeting requires twenty-four (24) hours notice by direct contact or electronic means stating the time, location, and purpose of the meeting.
- 4.05 Quorum – A quorum at any organization membership meeting shall consist of those delegates in attendance.
- 4.06 Minutes – Minutes shall be kept at any meeting held by the organization. Annual General Meeting minutes shall be provided to the membership
- 4.07 Voting –
- i) Matters with financial implications – only individuals who represent an organization, or have made a financial contribution in the last fiscal year are eligible to vote.
 - i) An organization shall have a maximum number of three votes in total.
- 4.08 Elections – Elections for officers of the organization shall be held at the Annual General Meeting
- 4.09 Election Procedure – The Executive Committee of the Assembly shall be responsible for the election process:
- i) Compiling a slate of nominees for presentation at the AGM
 - ii) Sending notice of nominees to membership one month prior to AGM
 - iii) Requesting nominees from the Assembly floor
 - iv) Voting may be by show of hands or by ballot.

ARTICLE V – OFFICES OF THE ASSEMBLY

- 5.01 The Executive Committee of CMHA shall be composed of three members:
- i) President
 - ii) Vice-President
 - ii) Secretary-Treasure
- 5.02 Ad Hoc Member - In addition to the elected members, the Executive may add an ad hoc member representing the province hosting the conference.
- 5.03 Term of Office – All members of the Executive shall be elected for a three year term. Officers may serve two consecutive three (3) year terms. A member is eligible for re-election after a one (1) year absence.
- 5.04 Eligibility for Office – An individual is eligible to hold office if:
- i) Represents an organization that holds membership with CMHA or
 - ii) Has made a financial contribution in the last fiscal year.
- 5.05 Duties of the Executive Committee – The Executive shall manage the Assembly business as may be required between the regular and special meetings.
- i) Shall be the Finance Committee with power to direct the disposition for safe-keeping of funds of the Assembly.
 - ii) Have authority to order payment of all legitimate bills as they fall due.

- iii) Incur such expenses as may be necessary to carry on the authorized business of the Assembly.
- iv) Does not have the power to incur expenses in connection with any project not authorized at a general or special meeting of the Assembly.
- v) Have the power to appoint committees as needed from time to time.

5.06 Meetings – The Executive Committee shall meet at the call of the President.

5.07 Duties of Executive Positions

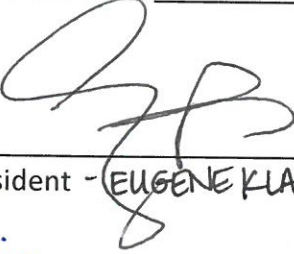
- i) President – Duties include, but not limited to:
 - Preside at all general and executive meetings,
 - Be a member ex-officio of any and all committees that may be appointed from time to time,
 - Have general supervision over all activities of the Assembly.
- ii) Vice President – Duties include, but not limited to:
 - Shall attend all meetings
 - President in the absence of the President
- iii) Secretary-Treasurer – Duties include, but not limited to:
 - Shall be the Financial Officer of the Assembly.
 - Ensure accurate minutes are kept of the AGM.

ARTICLE XIV – AMENDMENTS

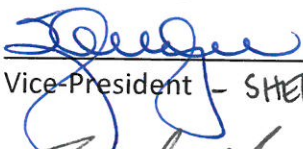
The substance of the by-laws shall be amended by a two-thirds majority vote at any general or special meeting following notice of motion at least sixty days prior to the date of actual meeting, at which the amendment is to be passed.

Clerical amendments only can be approved by a majority decision of the Executive.

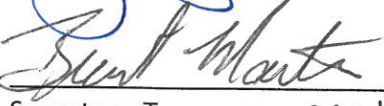
ENACTED THIS 4th DAY OF OCTOBER, 2014.



President - EUGENE KLASSEN



Vice-President - SHERRY JANZEN



Secretary-Treasurer - BRENT MARTIN